

Minutes

Regular City Council Meeting

City of Simonton

2012 November 20



This is a true and correct copy of the Minutes of the Regular Meeting of the Simonton City Council held on Tuesday, November 20, 2012.

1. Call to Order. **Mayor McJunkin called the meeting to order at 6:30 p.m. A quorum was present.**

Council Members present:

Daniel McJunkin, Mayor
Jane Stockton, Mayor Pro Tem
Jeff Young

Charles Gregory III
Jay Tjoelker

Council Members absent: John Bohannon

City Staff present: S. Purcell, City Secretary.

Public Present: Alan Sandersen, auditor, and Bill Knesek, EDC advisor.

2. Invocation and Pledge **was led by Alderman Young.**
3. Consider and take action on Consent Agenda.
 - a. Minutes of Regular City Council Meeting, Public Hearing on the FY 2012-2013 City Budget and Public Hearing on the 2012-2013 Ad Valorem Tax Rate held September 18, 2012.
 - b. Minutes of Regular City Council Meeting held October 2, 2012.
 - c. Financials for September and October 2012.
 - d. Payment of Bills September and October 2012.

Motion by Alderman Young to accept the Consent Agenda. Alderman Tjoelker seconded.

Ayes: All

Noes: None

MOTION PASSED

4. Announcements and Public Comments. **No Public Comments were taken on this agenda.**
5. Council Information Sharing.
 - a. Report on the *State of Fulshear* breakfast held Friday, October 12, 2012.
 - b. Status of Road Repair.
 - c. Brazoria County issues 90-day Burn Ban.
6. Old Business:

- a. **Taken out of order after Agenda Item 7.d.** Consider and take action to purchase a "No Dumping" sign for Ashe Road. **Motion by Alderman Gregory to purchase a sign that states: Do Not Overfill Dumpster. Mayor Pro Tem Stockton seconded.**

Ayes: All

Noes: None

MOTION PASSED

7. New Business.

- a. **Taken out of order after Agenda Item 7.c.** Consider and take action on proposed 4A 2012-2013 FY budget. **Motion by Mayor Pro Tem Stockton to approve 4A 2012-2013 FY Budget. Alderman Tjoelker seconded.**

Ayes: All

Noes: None

MOTION PASSED

- b. **Taken out of order after Agenda Item 5.b.** Receive FY 2010-2011 City audit from Sandersen, Knox and Company. **The City received its FY 2010-2011 Audit from Sandersen, Knox and Company.**
- c. Consider and take action to authorize Mayor and City Secretary to sign Engagement Letter from Sandersen, Knox and Company to begin 2011-2012 FY audit. **Motion by Alderman Gregory to permit Mayor and City Secretary to sign Engagement Letter from Sandersen, Knox and Company to begin 2011-2012 FY audit. Alderman Young seconded.**

Ayes: All

Noes: None

MOTION PASSED

- d. **Taken out of order after Agenda Item 7.a.** Consider and take action on EDCs 4A and 4B "cost share" in audit(s). **Motion by Alderman Young to invoice 4A and 4B to contribute to FY 2011-2012 audit.**
- e. Consider and take action on bid to trim trees at City Hall. **Motion by Alderman Young to accept the bid from Adam's Tree Service to trim the trees at City Hall for \$850.00. Alderman Tjoelker seconded.**

Ayes: All

Noes: None

MOTION PASSED

- f. Consider and take action on Capitalization Policy. **Motion by Alderman Gregory to approve the Fixed Asset Capitalization Policy. Alderman Young seconded.**

Ayes: All

Noes: None

MOTION PASSED

- g. Consider and take action on five-year Bank Depository Bid Requirements. **Motion by Alderman Gregory to approve the preliminary five-year Bank Depository Services Bid requirements, and once approved by the City Attorney, the five-year Bank Depository Services Bid will return for Council's final approval. Mayor Pro Tem Stockton seconded.**

Ayes: All

Noes: None

MOTION PASSED

- h. Consider and take action to approve Request for Bid legal posting associated with required five-year Bank Depository Contract. **Motion by Alderman Young to approve the language presented to use when the required posting of the five-year Bank Depository Contract in the City's newspaper of record occurs. Alderman Tjoelker seconded.**

Ayes: All

Noes: None

MOTION PASSED

- i. Consider and take action to authorize City Attorney David Olson to review five-year Bank Depository Bid Requirements once approved City Council. **Motion by Alderman Young to authorize City Attorney David Olson to review five-year Bank Depository Bid Requirements with final approval required by City Council after City Attorney review. Alderman Tjoelker seconded.**

Ayes: All

Noes: None

MOTION PASSED

- j. Consider and take action on Controlled Asset Disposition Policy. **Motion by Alderman Gregory to approve the Controlled Asset Disposition Policy and placing a minimum value of \$500.00 on those assets referenced in the policy. Alderman Young seconded.**

Ayes: All

Noes: None

MOTION PASSED

- k. Consider and take action to purchase two hard-copies of the 2006 International Property Maintenance Code book. **Motion by Alderman Gregory to authorize purchase of two hard-copies of the 2006 International Property Maintenance Code book. Alderman Young seconded.**

Ayes: All

Noes: None

MOTION PASSED

- l. Consider and take action to adopt Policy to Utilize Professional Title Companies in Real Property Searches when real property searches are required by City Ordinances. **Motion by Alderman Gregory to approve the Policy to Utilize Professional Title Companies in Real Property Searches when real property searches are required by City Ordinances with the requirement that all documents from a professional title company must be file stamped copies from the County Clerk's Office or other recording agency. Alderman Tjoelker seconded.**

Ayes: All

Noes: None

MOTION PASSED

- m. Consider and take action to adopt Tree Removal Policy. **Motion by Alderman Gregory to adopt the Tree Removal Policy. Alderman Young seconded.**

Ayes: All

Noes: None

MOTION PASSED

- n. Consider and take action on law enforcement and security issues within Simonton. **Motion by Alderman Tjoelker to form a committee of Alderman Bohannon and Alderman Gregory to research and propose various courses of action to provide security within the City. Alderman Young seconded.**

Ayes: All

Noes: None

MOTION PASSED

- o. Consider and take action on Resolution No. 2012-07: Adopting Fort Bend County Hazard Mitigation Plan. **Motion by Alderman Young to adopt Fort Bend County Hazard Mitigation Plan. Mayor Pro Tem Stockton seconded.**

Ayes: All

Noes: None

MOTION PASSED

- p. Consider and take action to participate with Fort Bend County Drainage District and other jurisdictions on purchasing and maintenance of a new Brazos River Flood Gage to be located at Stephan F. Austin State Park on FM 1458 near San Felipe. **This item was Tabled.**

- q. Consider and take action on letter of recommendation submitted by Louis Boudreaux on the disposition of replaced light standards and fixtures. **Motion by Alderman Young to donate the obsolete parking lot light standards and fixtures valued below \$500.00 to the Valley Lodge Property Owners Association. Alderman Gregory seconded.**

Ayes: All

Noes: None

MOTION PASSED

8. Adjourn into Executive Session:
a. Consult with City Attorney as per Section 551.071 of the Local Government Code.
b. Deliberate regarding Economic Development as per Section 551.087 of the Local Government Code. **Council adjourned into Executive Session at 9:00 p.m.**
9. Reconvene in Open Session. **Council reconvened in Open Session at 9:22 p.m.**
10. Consider and take action resulting from Executive Session: **No action taken.**
a. Consult with City Attorney as per Section 551.071 of the Local Government Code.
b. Deliberate regarding Economic Development as per Section 551.087 of the Local Government Code
11. Adjournment. **Motion by Alderman Tjoelker to adjourn. Alderman Young seconded.**

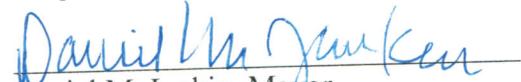
Ayes: All

Noes: None

MOTION PASSED

The meeting adjourned at 9:23 p.m.

Respectfully submitted,


Daniel McJunkin, Mayor


S. Purcell, City Secretary