

Minutes

Regular City Council Meeting

City of Simonton



2012 March 20

This is a true and correct copy of the Minutes of the Regular Meeting of the Simonton City Council on Tuesday, March 20, 2012.

1. **Call to Order.** Mayor McJunkin called the meeting to order at 6:30 p.m. A quorum was present.

Council Members present:

Daniel McJunkin, Mayor

Jeff Young

Jane Stockton, Mayor Pro Tem

John Bohannon

Louis Boudreaux

Council Members absent: none

City Staff present: S. Purcell, City Secretary

Public Present:

Darla Farmer

Charles Gregory III

Clifton Aldrich

Bill Knesek

2. Invocation and Pledge of Allegiance was led by **Alderman Boudreaux.**
3. Consider and take action on Consent Agenda.
 - a. Minutes of Regular City Council Meeting held February 21, 2012.
 - b. Financials for February 2012.
 - c. Payment of Bills February 2012.

Removal of the Minutes of the Regular City Council Meeting held February 21, 2012, from the Consent Agenda due to an error in agenda item 6.c. Motion by Alderman Young to except the consent agenda. Alderman Boudreaux seconded.

Ayes: All

Noes: None

MOTION PASSED

4. Announcements and Public Comments.
 - a. Report on Subsidence District from Clifton Aldrich.
5. Council Information Sharing.
 - a. **Taken out of order after Agenda item 7.b.** Building Permits.
6. Old Business:
 - a. **Taken out of order after Agenda item 7.a.** Consider and take action on City-wide road condition status. **No action taken.**
 - b. Consider and take action on permitting requirements for Centerpoint Energy meter installation both temporary and permanent. **Motion by Alderman Boudreaux to expend funds to create City "Meter Permits" and to create a policy governing "Meter Permits" that will be reflected in current Building Code Ordinance No. 2011-03. Alderman Bohannon seconded.**

Ayes: All

Noes: None

MOTION PASSED

- c. Consider and take action to select (1) TexPOOL or TexPOOL Prime as a new repository for City of Simonton funds and (2) appoint an authorized representative or authorized representatives to transmit funds to and from TexPOOL or TexPOOL Prime and (3) authorize the City Secretary to have inquiry only rights. **Motion by Alderman Bohannon to join TexPool and to authorize Alderman Jeff Young and City Secretary Purcell to move City funds between the City checking account and TexPool. Alderman Boudreaux seconded.**

Ayes: All

Noes: None

MOTION PASSED

- d. Consider and take action on the Memorandum of Understanding between the City of Simonton and the Valley Lodge Property Owners Association for deep-ditch mowing in the subdivision of Valley Lodge. **Motion by Alderman Young to accept the Memorandum of Understanding between the City of Simonton and the Valley Lodge Property Owners Association for deep-ditch mowing in the subdivision of Valley Lodge. Alderman Bohannon seconded.**

Ayes: All

Noes: None

MOTION PASSED

- e. Consider and take action to hire a contractor to repair front two offices. **No action taken.**

7. New Business.

- a. **Taken out of order after Agenda Item 5.** Consider and take action to appoint an individual to the Mike Kerr's vacated City Council seat for its unexpired term. **Motion by Alderman Boudreaux to appoint Charles Gregory III to the unexpired City Council of Mike Kerr for its unexpired term. Mayor Pro Tem Stockton seconded.**

Ayes: All

Noes: None

MOTION PASSED

- b. **Taken out of order after Agenda Item 4.a.** Consider and take action on the proclamation recognizing April 2012 as Autism Awareness Month. **Proclamation issued. No further action taken.**
- c. **Taken out of order after Agenda Item 6.e.** Consider and take action to accept 4B's Annual Financial Report. **Motion by Alderman Young to accept 4B's Annual Financial Report. Seconded by Alderman Boudreaux.**

Ayes: All

Noes: None

MOTION PASSED

- d. Consider and take action to accept 4A's Annual Financial Report. **Motion by Alderman Young to accept 4A's Annual Financial Report. Seconded by Alderman Boudreaux.**

Ayes: All

Noes: None

MOTION PASSED

- e. Consider and take action on 4A's proposed agreement with the City of Simonton for administrative services. **Motion by Alderman Boudreaux to accept the proposed administrative services agreement with 4A for \$480 annually renewing in October of each year. Alderman Bohannon seconded.**

Ayes: All

Noes: None

MOTION PASSED

- f. Consider and take action on Ordinance Number 2012-02: Simonton Municipal Court change from a "Court of Record" to "Not a Court of Record." **No action taken.**
- g. Consider and take action on Ordinance Number 2012-03: Cancelling the May 12, 2012 Regular Election. **Motion by Mayor Pro Tem Stockton to accept Ordinance Number 2012-03: Cancelling the May 12, 2012 election.**

Ayes: Mayor Pro Tem Stockton, Alderman Boudreaux, Alderman Young and Alderman Bohannon

Noes: None

Abstentions: Alderman Gregory

MOTION PASSED

- h. **Taken out of order after Agenda item 7.e.** Consider and take action on the resignation of Tom Walker from 4A. **Motion by Alderman Young to accept the resignation of Board Member Tom Walker from 4A. Alderman Bohannon seconded.**

Ayes: All

Noes: None

MOTION PASSED

- i. **Taken out of order after Agenda item 7.g.** Consider and take action on Ordinance No. 010116 and Ordinance No. 92010701: Peddlers, Solicitors and Canvassers. **Motion by Alderman Boudreaux to amend current Ordinance nos. 010116 and 92010701 to reflect the following limitations.**

1. Door to door sales may occur only between the hours of 9 a.m. to 5 p.m. only.

2. A \$40 registration fee will be assessed that comes with one identification card issued by the City.

3. Additional registration cards are available for a fee of \$5.00 each.

4. The registration and identification card are valid for 30 days.

- j. Consider and take action to authorize criminal background checks through the Texas Department of Transportation. **Motion by Alderman Bohannon to authorize**

criminal background checks through the Texas Department of Transportation. Mayor Pro Tem seconded.

Ayes: All

Noes: None

MOTION PASSED

- k. Consider and take action to renew the Carbonite subscription for another year at a cost of \$59.00. **Motion by Alderman Boudreaux to renew the Carbonite subscription for another year at the cost of \$59.00. Mayor Pro Tem Stockton seconded.**

Ayes: All

Noes: None

MOTION PASSED

- l. Adjourn into Executive Session to discuss rate-of-pay associated with City Secretary position and hiring of new administrative assistant as per Texas Government Code Section 551.074: Personnel Matters. **Adjourned into Executive Session at 8:45 p.m.**
- m. Reconvene into Open Session. **Reconvened into Open Session at 9:43 p.m.**
- n. Consider and take action on rate-of-pay associated with City Secretary position. **Motion by Alderman Young to raise City Secretary rate of pay to \$16.00 an hour. Alderman Bohannon seconded.**

Ayes: All

Noes: None

MOTION PASSED

- o. Consider and take action on hiring new administrative assistant. **Motion by Alderman Boudreaux to authorize hiring of Rhonda Basco as the new administrative assistant at a rate of pay at \$10.00 an hour for eight hours a week. Mayor Pro Tem Stockton seconded.**

Ayes: All

Noes: None

MOTION PASSED

8. Adjournment. **Motion to adjourn by Alderman Young. Alderman Bohannon seconded.**

Ayes: All

Noes: None

MOTION PASSED

The meeting adjourned at 9:51 p.m.

Respectfully submitted,

Daniel McJunkin
Daniel McJunkin, Mayor

S. Purcell
S. Purcell
City Secretary