

Minutes

Regular City Council Meeting



City of Simonton

2016 July 19

This is a true and correct copy of the Minutes of the Regular Meeting of the Simonton City Council held on Tuesday, July 19, 2016 at 6:35 p.m.

1. Call to Order. Mayor Boudreaux called the meeting to order at 6:35 p.m. A quorum was present.

Council Members present:

Mayor Louis Boudreaux

Councilmember Laurie Boudreaux

Councilmember Mark Lynch

Mayor Pro Tem Jeff Young

Council Members absent: Councilmember Todd Lippincott, Councilmember Mike Meade

City Staff present:, S. Elliott City Secretary, Deputy City Secretary Erica Molina

Public Present:

2. Invocation and Pledge was led by Mark Lynch.

3. Consider and take action on Consent Agenda.

- a. Minutes of Special Town Hall Meeting of City Council Tuesday, June 4, 2016.
- b. Minutes of Special Emergency Meeting of City Council Tuesday, June 4, 2016
- c. Minutes of Regular Meeting of City Council Tuesday, June 21, 2016
- d. Minutes of Regular Meeting of City Council Tuesday, July 5, 2016
- e. Financial for June 2016
- f. Approval of Paid Bills June 2016
- g. Consent and approval of revised City Secretary Job Description
- h. Consent and approval to renew CD at Allegiance Bank with a balance of \$159,278.71 to be placed in a 3 month jumbo CD account at the rate of 0.65% at Allegiance Bank.
- i. Consent and approval to move the money from the maturing CD at Industry State Bank with a balance of \$232,407.55 to be placed in a savings account with a rate of .54% at Industry State Bank with Louis Boudreaux and Jeff Young as signatures.
- j. Consent and approval of written policy that was motioned May 19, 2015 for Full Time Employee Health Care Stipend
- k. Consent and approval of non-exempt overtime pay for employees

Motion by Councilmember Laurie Boudreaux to approve Consent Agenda. Councilmen Lynch seconded.

Ayes: All

Noes: None

Motion Passed

4. Public Comments.

5. Reports

- a. Report from Fort Bend County Fire Marshalls office concerning the permitting under
- b. Report from LJA Engineering representative on the Texas Commission on Environmental Quality Notice of receipt of application and intent to obtain water quality permit.

6. New Business.

- a. Consider and take action on ordinance 2016-05 amending the Building Code of the City to include accessory buildings as structures subject to regulations within the City's special flood hazard areas
Motion by Councilmember Jeff Young to approve ordinance 2016-05 amending the Building Code of the City to include accessory buildings as structures subject to regulations within the City's special flood hazard areas. Councilmember Boudreaux seconded.
Ayes: All
Noes: None
Motion Passed
- b. Consider and take action on approval of Code Enforcement Officer Killebrew's proposal to permit demolition permits
Motion by Councilmember Laurie Boudreaux approved Code Enforcement Officer Killebrew's proposal to permit demolition permits. Councilmember Lynch seconded.
Ayes: All
Noes: None
Motion Passed
- c. Consider and take action to approve permit fee for demolition permit.
Motion by Councilmember Lynch to approve to approve a permit fee of (\$150.00) one hundred and fifty dollars for demolition permits. Councilmember Mike Meade seconded.
Ayes: All
Noes: None
Motion Passed
- d. Consider and take action to approve to the demolition permitting policy and procedure.
Motion by Councilmember Boudreaux to approve the demolition permitting policy and procedure. Councilmember Young seconded.
Ayes: All
Noes: None
Motion Passed
- e. Consider and take action to approve expense to fund a volunteer appreciation.
Motion by Councilmember Laurie Boudreaux to approve expense to fund a volunteer appreciation at a maximum dollar amount of (\$750.00) seven hundred and fifty dollars. Councilmember Lynch seconded.
Ayes: All
Noes: None
Motion Passed
- f. Consider and take action to appoint Michael Kerr and Laurie Boudreaux as board members of EDC 4B.
Motion by Councilmember Lynch to appoint Michael Kerr and Laurie Boudreaux as board members of EDC 4B. Councilmember Young seconded.
Ayes: All
Noes: None
Motion Passed
- g. Consider and take action on approval of 2016-06 ordinance amending the Administration Code of the City to create the office of City Administrator.
Motion by Councilmember Young on approval of 2016-06 ordinance amending the Administration Code of the City to create the office of City Administrator. Councilmember Laurie Boudreaux seconded.

Ayes: All
Noes: None
Motion Passed

- h. Consider and take action to approval of 2016-07 ordinance appointing Shelley Elliott to the office of City Administrator.

Motion by Councilmember Lynch to approve 2016-07 ordinance appointing Shelley Elliott to the office of City Administrator. Councilmember Boudreaux seconded.

Ayes: All
Noes: None
Motion Passed

- i. Consider and take action on authorizing the Mayor to enter into an employment agreement with Shelley Elliott to serve as City Administrator.

Motion by Councilmember Young authorizing the Mayor to enter into an employment agreement with Shelley Elliott to serve as City Administrator. Councilmember Laurie Boudreaux seconded.

Ayes: All
Noes: None
Motion Passed

- j. Consider and take action on approval of city administrator policy and procedure.

Motion by Councilmember Laurie Boudreaux to approve on approval of city administrator policy and procedure. Councilmember Lynch seconded.

Ayes: All
Noes: None
Motion Passed

7. Consider and take action to Adjourn into Executive Session. **No executive session took place**

8. Reconvene in Open Session. **No executive session took place**

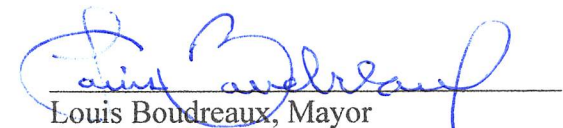
9. Consider and take action resulting from Executive Session. **No executive session took place**

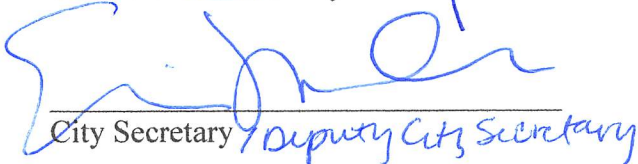
10. Adjournment.

Motion by Councilmember Lynch to adjourn at 7:14 p.m. Councilmember Young seconded.

Ayes: All
Noes: None
Motion Passed

Respectfully submitted,


Louis Boudreaux, Mayor


City Secretary / Deputy City Secretary