

Sample Form

- Fill out all information for each sample on the LEFT side of the bold center line on the form using BLACK ink.
- PUBLIC systems must include PWS ID number on all samples.
- PUBLIC systems must include Chlorine residual on all Routine and Repeat samples.
- PUBLIC systems may put up to 5 sample locations from the same system number on one form.
- The test result will be mailed to the name and address you write on the form. **Please write legibly** to ensure proper recording of all information.
 - If you have questions about the form, please call 832.393.3939 for help completing it.

Sample Transport

- **Deliver the sample to the laboratory within 28 hours of collection**
- **Water samples should be held and transported to the lab on ice or ice packs.**
- Do not allow the sample form to get wet during transport of the sample.
- If you cannot deliver the sample on the day of collection, store it in the refrigerator overnight and transport it on ice **within 28 hours of collection.**

Sample Results

- We will attempt to contact you by phone using the number you wrote on the form IF
 - Your sample was unsatisfactory for any reason and we were not able to analyze it.
 - Coliform organisms were present in your sample.
- Verbal results are available 24 hours after you drop off your sample
- Reports are mailed to the address you write on the form.
- You should receive your report within 5 to 7 business days.
- If your report does not arrive within 2 weeks, please contact the laboratory at 832.393.3939.
- To locate a report, we must have
 - The date the sample was submitted AND
 - The name of the return addressee exactly the way it was written on the form.

What do your results mean?

- If Total Coliform and!;. coli organisms are **ABSENT**
 - The water is bacteriologically safe to use at the time of sampling.
- If Total Coliform organisms are **PRESENT**
 - The water contains bacteria commonly found in run-off or surface water, which could include disease producing organisms.
- If E. coli organisms are **PRESENT**
 - The water contains bacteria that is commonly found in sewage (animal or human) which could include disease producing organisms.
 - If Total Coliform or E. coli organisms are **PRESENT The water is NOT SAFE to use for drinking, bathing, brushing teeth, washing hands, or washing any food you will eat raw.**
- Disinfect the well (see next page) and submit another sample before using the water. -----