



## Residential Remodel/Addition

**What is an Addition** – Any construction work done to the main building that results in the addition of square footage to the footprint of the house. Additions could be carports, covered patios, sunroom, bedroom are any other room enclosed or open that is attached to the main structure.

**What is a Remodel** – Any interior or exterior construction work to the main structure such as moving walls, replacing windows, any major electrical, plumbing, and/or mechanical work.

### Permit Submittals

| Residential Addition   | Residential Remodel   |
|--|---|
| Residential Permit Application   | Residential Permit Application  |
| (2) Simplified Prescriptive Approval.<br>(International Energy Conservation Code)  | (2) If installing new windows as part of the remodel, Simplified Prescriptive Approval.<br>(International Energy Conservation Code) |
| (2) Sets of floor plans to include all Electrical, Mechanical and Plumbing.  | (2) Sets of plans to include all Electrical, Mechanical and Plumbing, if applicable.  |
| Contractor Registration - Electrician, Plumber, Mechanical   | Contractor Registration - Electrician, Plumber, Mechanical  |
| (2) Site plan showing distance from addition to property lines and other structures and showing all easements and existing structures on property. | N/A   |
| (2) Foundation and Roofing plans   | N/A   |

**What do I need to install a Deck?** - Because they are not covered, decks are not considered additions to the footprint of the house nor do they have to meet setback requirements. Any deck 30 inches off the ground requires a permit. Submit a residential permit application and a drawing showing the house and where the deck is to be constructed. Include the materials to be used and a description of how the deck will be anchored to the ground. Decks may not be placed in an existing easement.

**Do I need a permit for a Concrete Patio?** Concrete patios require a permit. Submit a site plan showing location of all buildings and proposed patio. Patios may not be placed in an existing easement.