



# Minutes

## Regular Emergency Management Meeting

### 2017-01-11

#### City of Simonton

This is a true and correct copy of the minutes of the City of Simonton Emergency Management Committee, Texas, January 11, 2017, at 6:00 p.m. at Simonton City Hall located at 35011 FM 1093 Simonton, TX 77476.

Present: John Bohannon, John Sutterfield (6:04pm), Stephan Sear, Tina Young, Sandy Bohannon, Justin Boudreau, Stacy Gootee

Absent:

City Staff present: Erica Molina, Shelley Elliot

1. Call to Order *by Stephan Sear at 6:04pm*
2. Public Comments None
3. Business Items

- a. This action was moved to after item f

Motion passed to approve of minutes from the November 9, 2016 meeting

Motion: John Bohannon

2<sup>nd</sup>: John Sutterfield

- b. Motion passed to recommend 5 laptops and 2 tablets for the field to City Council

Motion: Stacey Gootee

2<sup>nd</sup>: Justin Boudreau

- c. Motion passed to request a trial use of Mission Manager before possible purchase of software to City Council. John Bohannon also stated that we could inquire to local entities that also use the software.

Motion: John Bohannon

2<sup>nd</sup>: Stacey Gootee

- d. Motion passed to appoint Sandy Bohannon to be responsible for updating Emergency Operations Plan

Motion: Stephan Sear

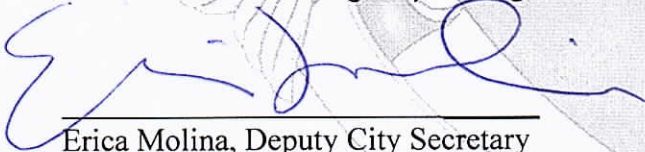
2<sup>nd</sup>: Justin Boudreau

- e. Discussion of edits to pages 1-8 of the Emergency Operations Plan. Next section for review will be pages 9-23. Any suggestions of edits sent to Sandy.
  - f. Discussion UASI report for NIMS compliance. Shelley Elliot reviewed survey that city has to complete annually, stressing the importance of our team to be trained correctly under the NIMS courses required to enable the city to get grants.
  - g. Discussion of training opportunities. We are looking at Feb 25<sup>th</sup> for the county to come out and do an all-day training on NIMS 100 200 700 800. Board has 2 days to get back with the Deputy City Secretary about the date so that she can book it with the county. Also will ask county about CERT training later in the spring. Deputy City Secretary is sending out links for Public Information and Open Meeting training to the board and EOC volunteers as well as registration link for Skywarn.
  - h. Discussion of new radios that county gave to us. Programmed with channels for road and bridge, utilities, Fulshear fire, and FBCOEM. Also informed board of recent acquisition of safety vests, charging station, digital antennae and flashlights. Board requested looking into contacting port-o-pot company about a possible contract. Also notified board that bid requests went out to pump companies for pump rental contracts. It was noted that Stephan will be starting pumps the third Wednesday of the month.
4. Adjournment –*Stephan Sear 8:06PM*

Respectfully Submitted.



John Bohannon Emergency Management Coordinator



Erica Molina, Deputy City Secretary

Simonton