

Request for Proposal (RFP) for Administration/Professional Services - Cover Letter

2/26/2018

Re: Proposed Contract Funding for the 2016 CDBG – Disaster Recovery through GLO
Community Development & Revitalization

Dear Administrative Service Providers:

Attached is a copy of the City's Request for Proposals for application and administrative services. These services are being solicited to assist the City of Simonton in its application and administration of a contract, if awarded, from the CDBG – Disaster Recovery program of the General Land Office (GLO) for 2016 federally declared flooding. The City of Simonton is considering applying for such funding to support Infrastructure, activities in the City of Simonton.

Firms may submit proposals for any or all activities. Multiple contracts may be awarded as a result of this solicitation.

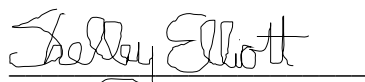
The submission requirements for this proposal are also included on the attached Request for Proposal (RFP) form. Please submit a proposal of services to:

Mail to:	Physically dropped off at:
City of Simonton	Simonton City Hall
City Administrator	City Administrator
Request for Proposal CDBG-DR Services	Request for Proposals CDBG-DR Services
P.O. Box 7	35011 FM 1093
Simonton, TX 77476	Simonton, TX 77476

The deadline for submission of proposals is March 12, 2018 at 5pm. The City of Simonton reserves the right to negotiate with any and all persons or firms submitting proposals.

The City of Simonton is an Affirmative Action/Equal Opportunity Employer. Historically Underutilized Businesses (HUBs) are encouraged to submit proposals.

Sincerely,



Shelley Elliott, City Administrator